

## 7: Action Planning

**As a result of performing this assessment, what actions are proposed to remove or reduce any risks of adverse outcomes identified on employees, service users or other people who share characteristics protected by *The Equality Act 2010* ?**

| <b>Identified Risk and to whom:</b>   | <b>Recommended Actions:</b>  | <b>Responsible Lead:</b> | <b>Completion Date:</b> | <b>Review Date:</b> |
|---|--|--------------------------|-------------------------|---------------------|
| <b>More street furniture causing obstacles for people with disabilities and push chairs</b>                                 | <b>Make sure there is enough space on pavements for wheelchairs and push chairs to pass through, ensure surveys take this into account</b> | <b>Ros Baxter</b>        | <b>31/12/15</b>         |                     |
| <b>Potential for people who do not speak English as their first language to not understand the communications materials</b> | <b>Translate materials into other languages as required</b>  | <b>Pam Walker</b>        | <b>30/04/16</b>         |                     |
|   |  |                          |                         |                     |

| 8: Sign off  |   |
|--|---|
| Completed by (Names and Services) :  | Ros Baxter, Waste Collection Services Manager |
| Signed off by (Head of Service) :  |   |
| <p>Please send an electronic copy of your completed EHRIA - without signatures - together with the proposal document and/or committee report to:</p> <p>           Equalities Team<br/>           Customer Service and Performance<br/>           Corporate Governance<br/>           Aberdeen City Council<br/> <b>Business Hub 13</b><br/>           Second Floor North<br/>           Marischal College<br/>           Broad Street<br/>           Aberdeen<br/>           AB10 1AB         </p> <p>Telephone 01224 523039 Email <a href="mailto:sandrab@aberdeencity.gov.uk">sandrab@aberdeencity.gov.uk</a></p> |   |